

**Lewis & Clark Library System
Board Meeting Minutes
March 15, 2011
LCLS Headquarters**

Summary of Selected Motions

| Agenda Item | Motion | Result |
|-------------|---|----------------------|
| III. | Approve the March 15, 2011, Consent Agenda: A. Approve the minutes of the February 15, 2011, regular Board meeting B. Approve the February 2011 financial statements and reports C. Approve the February 2011 Bill List in the amount of \$99,409.62. | Roll call – approved |
| V.A.2.a | Accept Vice-President’s recommendation on closed meeting minutes to open minutes and destroy tapes for the following meetings: <ul style="list-style-type: none"> • July 19, 2005 • September 12, 2005 • September 20, 2005 • October 18, 2005 • August 16, 2005 • August 31, 2005 • September 1, 2005 • September 15, 2005 • April 18, 2006 • June 19, 2007 • May 20, 2008 • August 17, 2009 | Roll call – approved |
| V.C.1.b | Go into closed session regarding the setting of a price for sale or lease of property owned by the public body. | Roll call – approved |
| V.C.1.b | Return to regular session | Roll call – approved |
| V.C.1.b | Proceed with negotiations pursuant of the sale of the 1.2 acre parcel of land. | Roll call – approved |
| V.C.2.b | Approve with corrections the Application for Merger of the Lewis & Clark Library System, Lincoln Trail Libraries System, Rolling Prairie Library System, and the Shawnee Library System into the Illinois Heartland Library System. | Roll call – approved |
| V.C.2.b | Endorse new Southern System Delivery Standards to be implemented April 2011. | Roll call – approved |

| Agenda Item | Motion | Result |
|-------------|--|----------------------|
| V.C.2.b | Approve the Southern System Strategic Plan as adopted by the Planning Panel on February 26, 2011, with the understanding that it will have to be amended to be consistent with the FY2012 Application for System Area and Per Capita Grants. | Roll call - approved |

I. Opening of Meeting

A. Call to Order

Ms. McDonnell, President, presided and called the meeting to order at 6:02 p.m.

B. Roll Call

Members present:

| | |
|----------------------|--|
| Mr. Ronald Coleman | Public Library Trustee Member at Large |
| Mr. James Fenton | Public Library Trustee Member at Large |
| Ms. Linda McDonnell | Public Library Trustee Over 15,000 Population |
| Ms. Betsy Mahoney | Library Representative at Large |
| Ms. Susan Mendelsohn | Public Library Trustee Under 15,000 Population |
| Ms. JoAnn Nabe | Public Library Trustee Member at Large |
| Ms. Diane Steele | Public Library Representative |
| Ms. Carol Stookey | Academic/Special Library Representative |

Members absent:

| | |
|-------------------|-------------------------------|
| Ms. Annette Mills | School Library Representative |
|-------------------|-------------------------------|

Others present:

| | |
|------------------------|---|
| Ms. Leslie Bednar | LCLS Executive Director/GateNet Manager |
| Ms. Julia Pernicka | LCLS Executive Assistant |
| Mr. Nicholas Bennyhoff | LCLS Technology Development Manager |
| Ms. Juliette Douglas | LCLS Business Manager |
| Ms. Mary Hemmer | LCLS Accountant |

C. Introduction of Observers and Staff Members

Ms. Bednar introduced the staff members and observers.

II. Open Forum – None

III. Consent Agenda

A motion was made by Ms. Mahoney, seconded by Ms. Stookey, to:

Approve the March 15, 2011, Consent Agenda:

A. Approve the minutes of the February 15, 2011, regular Board meeting

B. Approve the February 2011 financial statements and reports

C. Approve the February 2011 Bill List in the amount of \$99,409.62.

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

IV. Communications

Ms. Bednar shared several items with the Board:

- An article from *sj-r.com*, "Illinois library systems merging as they await funding."
- An article from *LibraryJournal.com*, "Libraries in Illinois Rethink Key Statewide Infrastructure."
- An article from *theIntelligencer.com*, "Library set for Author's Fair" featuring Glen Carbon Centennial Library

V. Reports

A. Officers

1. President – Linda McDonnell
 - a) Southern System Planning – Ms. McDonnell updated the Board on the Southern System Planning Panel videoconference meeting on March 11.
2. Vice-President – Ronald Coleman
 - a) Closed Meeting Minutes – Mr. Coleman reviewed several closed meeting minutes.

A motion was made by Ms. Stookey, seconded by Ms. Mahoney, to:

Accept Vice-President's recommendation on closed meeting minutes to open minutes and destroy tapes for the following meetings:

- **July 19, 2005**
- **September 12, 2005**

- September 20, 2005
- October 18, 2005
- August 16, 2005
- August 31, 2005
- September 1, 2005
- September 15, 2005
- April 18, 2006
- June 19, 2007
- May 20, 2008
- August 17, 2009

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

B. Committees – no reports.

C. Executive Director – Leslie Bednar

1. Administrative/Fiscal Topics

a) Financial Situation – Ms. Douglas distributed and discussed a Cash Flow Report.

b) Tornado Damage – Ms. Bednar reported that there was damage to the building, garage doors, trees, and fencing after the tornado on February 27, 2011.

Ms. Douglas reported on the amount of damage, what was covered by insurance, and what repairs would be made. Total damage was \$25,000 and the expense to LCLS will be approximately \$4,300.

b) Real Estate -

At 6:29 a motion was made by Mr. Fenton, seconded by Mr. Coleman, to:

Go into closed session regarding the setting of a price for sale or lease of property owned by the public body.

A roll call vote was taken.

| | | | |
|---------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |

Ms. Susan Mendelsohn Yes

Motion carried.

At 6:54 a motion was made by Mr. Fenton, seconded by Ms. Nabe, to:

Return to regular session.

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

A motion was made by Ms. Steele, seconded by Ms. Nabe, to:

Proceed with negotiations pursuant of the sale of the 1.2 acre parcel of land.

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

2. Board Relations

- a) Merger Meeting Update – Ms. Bednar and committee members reported on the meeting February 25-26 in Effingham. The committee discussed membership criteria with Greg and Lawren. It is recommended that libraries be grandfathered in. The simple membership criteria was added using the Illinois Libraries Laws & Rules.

The membership standards that were worked on will be forwarded to the northern system. The signed Intergovernmental Agreement needs to be at the ISL by April 4.

The new name is Illinois Heartland Library System.

- b) Actions Items from Planning Panel regarding the following:
- Delivery Standards
 - Resource Sharing Plan

- Strategic Plan

Several items were reviewed and discussed.

A motion was made by Mr. Coleman, seconded by Mr. Fenton, to:

Approve with corrections the Application for Merger of the Lewis & Clark Library System, Lincoln Trail Libraries System, Rolling Prairie Library System, and the Shawnee Library System into the Illinois Heartland Library System.

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

A motion was made by Ms. Nabe, seconded by Ms. Steele, to:

Endorse new Southern System Delivery Standards to be implemented April 2011.

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

The Resource Sharing Plan was discussed and commented on.

A motion was made by Ms. Steele, seconded by Ms. Mahoney, to:

Approve the Southern System Strategic Plan as adopted by the Planning Panel on February 26, 2011, with the understanding that it will have to be amended to be consistent with the FY2012 Application for System Area and Per Capita Grants.

A roll call vote was taken.

| | | | |
|----------------------|-----|-------------------|--------|
| Mr. Ronald Coleman | Yes | Ms. Annette Mills | Absent |
| Mr. Jim Fenton | Yes | Ms. JoAnn Nabe | Yes |
| Ms. Betsy Mahoney | Yes | Ms. Diane Steele | Yes |
| Ms. Linda McDonnell | Yes | Ms. Carol Stookey | Yes |
| Ms. Susan Mendelsohn | Yes | | |

Motion carried.

3. Planning
 - a) FY2012 System Area and Per Capita Grant Application – Ms. Bednar discussed the March 14, 2011, VTEL meeting ISL hosted providing an opportunity for the systems to discuss questions that arise regarding the application. The application is due June 1, 2011.
 - b) Technology Report – no report.
 4. Membership Relations
 - a) GateNet Report – Ms. Bednar reported that Anne Craig will attend a special GateNet Users Forum meeting on March 16 to discuss the relationship between LLSAPs and the library systems in light of the current funding issues and mergers.
 - b) LAC – Ms. Bednar reported LAC discussed the documents needing action for the Planning Panel.
 5. Personnel Development
 - a) Staff Issues – no report.
 6. Community and Organizational Involvement
 - a) Illinois Library System Directors Organization (ILSDO) – no report.
 - b) Illinois State Library committee(s)/program(s) work – no report.
 - c) Illinois Library association work (ILA, ISLMA, etc.) – Ms. Bednar reported she will attend a meeting April 14 in Champaign to discuss best practices for the ILA grant Future of Illinois Library Cooperation (FILC) from the Illinois State Library. The first two priorities are delivery and cooperative automation.
 - d) Other – no report.
- D. Illinois State Library Consultant – Ms. Brown highlighted several items from the ISL Consultant Report, which was distributed.

VI. Announcements

None

VII. Adjournment

The meeting adjourned at 8:21 p.m.

Approved by LCLS Board Action 04/19/2009

Susan Mendelsohn