

**Lewis & Clark Library System  
Board Meeting Minutes  
February 15, 2011  
LCLS Headquarters**

**Summary of Selected Motions**

Agenda Item	Motion	Result
III.	Approve the February 15, 2011, Consent Agenda: <ul style="list-style-type: none"> <li>A. Approve the minutes of the December 21, 2010, special Board meeting and the minutes of the January 18, 2011, regular Board meeting</li> <li>B. Approve the December 2010 financial statements and reports and the January 2011 financial statements and reports</li> <li>C. Approve the December 2010 Bill List in the amount of \$53,145.01 and the January 2011 Bill List in the amount of \$128,060.71.</li> </ul>	Roll call – approved
V.C.1.c	Declare items fully depreciated, surplus, and available for sale <ul style="list-style-type: none"> <li>9 laptops (7 functional, 2 non-functional)</li> <li>1 desktop computer</li> <li>6 sets of computer speakers (4 functional, 2 non-functional)</li> <li>3 Computer subwoofers</li> <li>6 PS/2 mice (5 functional, 1 non-functional)</li> <li>5 PS/2 keyboards</li> <li>1 PS/2 keyboard with mousepad and tray</li> <li>3 Rolling Hanging File Carts</li> <li>1 Rolling Printer Stand.</li> </ul>	Roll call – approved
V.C.2.b	Approve and adopt the Intergovernmental Agreement between the Lewis & Clark Library System, Lincoln Trail Libraries System, Rolling Prairie Library System, and the Shawnee Library System.	Roll call - approved
V.C.2.b	Recommend the following members to serve on the Transition Board of Directors of the new System <ul style="list-style-type: none"> <li>• James Fenton</li> <li>• Betsy Mahoney</li> <li>• Linda McDonnell</li> <li>• JoAnn Nabe</li> <li>• Diane Steele</li> </ul>	Roll call – approved

V.C.2.b	<p>Resolve to recommend all current members of Systems be continued in their current membership status until such time that the boards of both the northern and southern Systems can establish uniform membership criteria. This recommendation is based on the following rationale:</p> <ul style="list-style-type: none"> <li>• The funding: EAV (Equalized Assessed Valuation) is not valid due to the inequities of local assessors.</li> <li>• Tax caps, which limit the amount of funds in some districts, have not been considered.</li> <li>• Educational requirements: The proposed membership requirements exceed ISBE requirements for schools (which require 1 media specialist per district, not per school).</li> <li>• The MLS expectation may not be appropriate for certain communities.</li> <li>• It is premature to set continuing education requirements prior to determining what funding is available for provision of continuing educational opportunities.</li> </ul> <p>We hope that the new membership criteria will be more inclusive rather than exclusive, particularly during these difficult economic times.</p>	Roll call – approved
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**I. Opening of Meeting**

A. Call to Order

Ms. McDonnell, President, presided and called the meeting to order at 6:02 p.m.

B. Roll Call

Members present:

- |                      |  |
|----------------------|--|
| Mr. James Fenton     | Public Library Trustee Member at Large         |
| Ms. Linda McDonnell  | Public Library Trustee Over 15,000 Population  |
| Ms. Betsy Mahoney    | Library Representative at Large                |
| Ms. Susan Mendelsohn | Public Library Trustee Under 15,000 Population |
| Ms. Annette Mills    | School Library Representative                  |
| Ms. JoAnn Nabe       | Public Library Trustee Member at Large         |
| Ms. Diane Steele     | Public Library Representative                  |
| Ms. Carol Stookey    | Academic/Special Library Representative        |

Members absent:

Mr. Ronald Coleman                      Public Library Trustee Member at Large

Others present:

Ms. Leslie Bednar                      LCLS Executive Director/GateNet Manager  
Ms. Julia Pernicka                      LCLS Executive Assistant  
Mr. Nicholas Bennyhoff                LCLS Technology Development Manager  
Ms. Juliette Douglas                    LCLS Business Manager  
Ms. Mary Hemmer                        LCLS Accountant

C. Introduction of Observers and Staff Members

Ms. Bednar introduced the staff members and observers.

**II. Open Forum – None**

**III. Consent Agenda**

A motion was made by Mr. Fenton, seconded by Ms. Steele, to:

**Approve the February 15, 2011, Consent Agenda:**

- A. Approve the minutes of the December 21, 2010, special Board meeting and the minutes of the January 18, 2011, regular Board meeting**
- B. Approve the December 2010 financial statements and reports and the January 2011 financial statements and reports**
- C. Approve the December 2010 Bill List in the amount of \$53,145.01 and the January 2011 Bill List in the amount of \$128,060.71.**

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Annette Mills	Yes
Mr. Jim Fenton	Yes	Ms. JoAnn Nabe	Yes
Ms. Betsy Mahoney	Yes	Ms. Diane Steele	Yes
Ms. Linda McDonnell	Yes	Ms. Carol Stookey	Yes
Ms. Susan Mendelsohn	Yes		

Motion carried.

**IV. Communications**

Ms. Bednar shared several items with the Board:

- An article from the *Illinois Library Association* newsletter, “Vandella Brown Inducted as Illinois Library Luminary.” Congratulations Vandella!
- An article forwarded from Robert Doyle, ILA, “Let Them Eat Cake Attitude Threatens to Destroy a Network of Public Assets.”

- An article from *LibraryJournal.com*, “*Libraries in Illinois Rethink Key Statewide Infrastructure.*”
- An article from *bnb.com*, “Kindle runs afoul of O’Fallon school policy banning electronic devices.”
- An article from *examiner.com*, “All Four Central and Southern Illinois Regional Library Systems to Merge.”

## V. Reports

### A. Officers

1. President – Linda McDonnell
  - a) Southern System Planning – Ms. McDonnell updated the Board on the Southern System Planning Panel meeting on February 10. Board members serving on the panel gave committee reports.
2. Vice-President – Ronald Coleman
  - a) Closed Meeting Minutes – This will be moved to the March Board meeting.

### B. Committees – no reports.

### C. Executive Director – Leslie Bednar

1. Administrative/Fiscal Topics
  - a) Financial Situation – Ms. Douglas distributed and discussed a modified Cash Flow Report.
  - b) Real Estate – Ms. Douglas reported there is no update. There will be a second appraisal on the building next month.
  - b) Declare items surplus and available for sale.

A motion was made by Ms. Mahoney, seconded by Ms. Mills, to:

**Declare items fully depreciated, surplus, and available for sale**

**9 laptops (7 functional, 2 non-functional)**

**1 desktop computer**

**6 sets of computer speakers (4 functional, 2 non-functional)**

**3 Computer subwoofers**

**6 PS/2 mice (5 functional, 1 non-functional)**

**5 PS/2 keyboards**

**1 PS/2 keyboard with mousepad and tray**

**3 Rolling Hanging File Carts**

**1 Rolling Printer Stand.**

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Annette Mills	Yes
Mr. Jim Fenton	Yes	Ms. JoAnn Nabe	Yes
Ms. Betsy Mahoney	Yes	Ms. Diane Steele	Yes

Ms. Linda McDonnell	Yes	Ms. Carol Stookey	Yes
Ms. Susan Mendelsohn	Yes		

Motion carried.

2. Board Relations

- a) LCLS dissolution activities – Ms. Bednar reported that a letter has been sent to the Illinois State Library with documentation showing the Board actions to dissolve and merge the four systems.
- b) Merger Update Meeting – Ms. Bednar reported the next merger meeting will be February 25-26 in Effingham. A packet with several documents was distributed for review and discussion. Some documents required action and committee members would take comments back to the panel. Documents included:
- Intergovernmental Agreement
  - Membership Criteria
  - Bylaws
  - Strategic Plan
  - Delivery Committee Recommendations

A motion was made by Ms. Stookey, seconded by Ms. Steele, to:

**Approve and adopt the Intergovernmental Agreement between the Lewis & Clark Library System, Lincoln Trail Libraries System, Rolling Prairie Library System, and the Shawnee Library System.**

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Annette Mills	Yes
Mr. Jim Fenton	Yes	Ms. JoAnn Nabe	Yes
Ms. Betsy Mahoney	Yes	Ms. Diane Steele	Yes
Ms. Linda McDonnell	Yes	Ms. Carol Stookey	Yes
Ms. Susan Mendelsohn	Yes		

Motion carried.

A motion was made by Ms. Steele, seconded by Ms. Mills, to:

**Recommend the following members to serve on the Transition Board of Directors of the new System**

- **James Fenton**
- **Betsy Mahoney**
- **Linda McDonnell**
- **JoAnn Nabe**
- **Diane Steele**

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Annette Mills	Yes
Mr. Jim Fenton	Yes	Ms. JoAnn Nabe	Yes
Ms. Betsy Mahoney	Yes	Ms. Diane Steele	Yes
Ms. Linda McDonnell	Yes	Ms. Carol Stookey	Yes
Ms. Susan Mendelsohn	Yes		

Motion carried.

A motion was made by Mr. Fenton, seconded by Ms. Nabe, to:

**Resolve to recommend all current members of Systems be continued in their current membership status until such time that the boards of both the northern and southern Systems can establish uniform membership criteria. This recommendation is based on the following rationale:**

- **The funding: EAV (Equalized Assessed Valuation) is not valid due to the inequities of local assessors.**
- **Tax caps, which limit the amount of funds in some districts, have not been considered.**
- **Educational requirements: The proposed membership requirements exceed ISBE requirements for schools (which require 1 media specialist per district, not per school).**
- **The MLS expectation may not be appropriate for certain communities.**
- **It is premature to set continuing education requirements prior to determining what funding is available for provision of continuing educational opportunities.**

**We hope that the new membership criteria will be more inclusive rather than exclusive, particularly during these difficult economic times.**

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Annette Mills	Yes
Mr. Jim Fenton	Yes	Ms. JoAnn Nabe	Yes
Ms. Betsy Mahoney	Yes	Ms. Diane Steele	Yes
Ms. Linda McDonnell	Yes	Ms. Carol Stookey	Yes
Ms. Susan Mendelsohn	Yes		

Motion carried.

3. Planning
    - a) Technology Report – Mr. Bennyhoff reported he has been:
      - Preparing items for surplus.
      - Preparing for the Millennium upgrade, which was successful.
      - Working with Troy Brown on implementing the automatic backup.
  4. Membership Relations
    - a) GateNet Report – Ms. Bednar reported the automatic backup is now functional and a terrific time saver.
    - b) LAC – Ms. Bednar reported LAC discussed the proposed Membership Criteria. The next meeting will be March 10.
  5. Personnel Development
    - a) Staff Issues – Ms. Bednar reported two new cataloging assistants have been added to the CMC project. Joan Wang is full time and Jeanne Vahling is part-time.
  6. Community and Organizational Involvement
    - a) Illinois Library System Directors Organization (ILSDO) – no report.
    - b) Illinois State Library committee(s)/program(s) work – no report.
    - c) Illinois Library association work (ILA, ISLMA, etc.) – Ms. Bednar reported ILA received a \$100,000 federal LSTA grant from the Illinois State Library to research the most effective statewide service models for cooperative library services. Delivery is the first of five priorities in the report for the Future of Illinois Library Cooperation (FILC) report. The project will also look at shared catalogs, group purchasing, library and professional development, and advocacy and marketing.
    - d) Other – no report.
- D. Illinois State Library Consultant – The ISL Consultant Report was distributed.

## **VI. Announcements**

None

## **VII. Adjournment**

The meeting adjourned at 8:37 p.m.

Approved by LCLS Board Action 03/15/11

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Susan Mendelsohn