Library Membership Criteria Standards for Library Systems: A Comparison

CATEGORY	***PROPOSED SOUTHERN SYSTEMS MERGER PROJECT CRITERIA***	***ILLINOIS LIBRARY LAWS & RULES***	***LCLS***	***LTLS***	***RPLS***	***SHLS***
Collection	Maintains a physical and/or virtual collection in format and organization appropriate to the needs of its patrons/clientele/students/residents	No citation noted	Member libraries support the basic information and library needs of their patrons through onsite access to print and/or non-print resources in a bibliographically organized collection. The collection is accessible, is centrally located and receives ongoing fiscal support. The resources are cataloged using professionally recognized bibliographic standards.	Academic, public school, and special libraries shall serve the basic information and library needs of their patrons through a bibliographically organized collection(s), which is (are) accessible centrally in identifiable quarters. Collections shall receive ongoing fiscal support. Member libraries shall adopt a patron record confidentiality policy (in accordance with State Law). Member libraries shall adopt a materials selection/collection development policy. Member libraries shall provide on-site public access to non- confidential, non-proprietary resources, in accordance with relevant System and ILLINET policies.	…serves the basic information and library needs of its constituents through a bibliographically organized collection of library materials. The collection must have permanent financial support, be accessible centrally, and occupy identifiable quarters in one principal location.	All members will maintain a centrally located collection of print and/or non-print materials for use by their patrons. This centrally located collection will be of sufficient size to be significant in relation to the library requirements of its constituency. Recognizing that the Illinois Library and Information Network (ILLINET) is intended to be a supplementary library resource, all members understand the need to meet current, ongoing library needs from local resources.

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Collection	Houses a readily identified, centrally located collection of books and other media, or, in lieu thereof, a centrally accessible information base in electronic form, of sufficient size to be significant and substantial in relation to the current and prospective library needs of the library's constituency	No citation noted	Member libraries support the basic information and library needs of their patrons through onsite access to print and/or non-print resources in a bibliographically organized collection. The collection is accessible, is centrally located and receives ongoing fiscal support. The resources are cataloged using professionally recognized bibliographic standards.	Collections should be cataloged in accordance with national standards pertinent to the collection. If collections do not meet such standards, libraries should begin to follow standards for new acquisitions. If bibliographic records are automated, the records of all libraries should be catalogued in accordance with nationally-accepted MARC (Machine-Readable Cataloging) standards, as set forth by the Library of Congress.		Be bibliographically organized.
Consulting	Shares available expertise with the System and other members	Personnel in member libraries should be willing to share expertise with other member libraries.	Staff from member libraries are expected to serve on System committees, the System's Board of Directors and other regional, state and national committees.	All types of libraries shall meet the Illinois State Library definition of libraries (see part I above), shall meet or have adopted a plan/timetable for meeting appropriate state or national professional standards, and shall meet local library responsibilities in the "Standards for the Services of Illinois Multitype Library Systems."		

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Continuing Education--Academics	Continuing Education - Participate in System workshops or other continuing education opportunities to build skills, expertise and knowledge.	Member libraries should provide paid release time for their professional staff to attend at least 10 contact hours, and for support staff to attend at least 5 contact hours, of system-sponsored or system-endorsed continuing education events annually.	All staff should participate in continuing education activities. All full time staff at member libraries are required to attend a minimum of 16 continuing education contact hours per their fiscal year. Contact hours for part time staff are calculated as a percentage of full time hours (for example, half time staff receive 8 contact hours). A library's annual continuing education requirement is determined by adding the minimum requirements for all staff. Staff of member libraries are urged to participate in distance learning and teleconference opportunities along with the traditional continuing education presentations.	All types of libraries shall meet the Illinois State Library definition of libraries (see part I above), shall meet or have adopted a plan/timetable for meeting appropriate state or national professional standards, and shall meet local library responsibilities in the "Standards for the Services of Illinois Multitype Library Systems."	Member library staff must attend at least one continuing education event (3 hours) per FTE each year.	Each professional staff member shall participate in at least two staff development activities that provide a minimum of six professional development contact hours per year. Each full time support staff member shall participate in at least one staff development activity that provides a minimum of three professional development countact hours per year.

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Continuing education--Publics	Continuing education - participates in system workshops or other continuing education opportunities to build skills, expertise and knowledge.	Member libraries should provide paid release time for their professional staff to attend at least 10 contact hours, and for support staff to attend at least 5 contact hours, of system-sponsored or system-endorsed continuing education events annually.	All staff should participate in continuing education activities. All full time staff at member libraries are required to attend a minimum of 16 continuing education contact hours per their fiscal year. Contact hours for part time staff are calculated as a percentage of full time hours (for example, half time staff receive 8 contact hours). A library's annual continuing education requirement is determined by adding the minimum requirements for all staff. Staff of member libraries are urged to participate in distance learning and teleconference opportunities along with the traditional continuing education presentations.	All types of libraries shall meet the Illinois State Library definition of libraries (see part I above), shall meet or have adopted a plan/timetable for meeting appropriate state or national professional standards, and shall meet local library responsibilities in the "Standards for the Services of Illinois Multitype Library Systems."	Member library staff must attend at least one continuing education event (3 hours) per FTE each year.	All appropriate personnel will attend a minimum of one continuing education course offered by ShLS, Illinois State Library, and/or system approved continuing education course each year. All library staff personnel will attend basic interlibrary loan training as soon as possible after joining the staff and repeat attendance once every three years. Within the first three years, new staff are strongly encouraged to attend specialized training or their equivalents: Directors: SPLMI Asst. Directors: Bradley Support Staff: On the Frontlines or Reaching Forward.

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Continuing education--Specials	Continuing Education - Participate in System workshops or other continuing education opportunities to build skills, expertise and knowledge.	Member libraries should provide paid release time for their professional staff to attend at least 10 contact hours, and for support staff to attend at least 5 contact hours, of system-sponsored or system-endorsed continuing education events annually.	Member libraries provide release time for staff to attend appropriate library related continuing education activities. Member libraries are encouraged to develop a work leave policy, similar to a sabbatical, for staff pursuing education and/or training.	All types of libraries shall meet the Illinois State Library definition of libraries (see part I above), shall meet or have adopted a plan/timetable for meeting appropriate state or national professional standards, and shall meet local library responsibilities in the "Standards for the Services of Illinois Multitype Library Systems."	Member library staff must attend at least one continuing education event (3 hours) per FTE each year.	Library directors will be required to attend a minimum of two continuing education courses offered by ShLS, ISL, or other system approved course each year. All additional library personnel will be required to attend a minimum of one continuing education event offered by ShLS, ISL, and/or system approved continuing education course each year. All library personnel will be required to attend a system orientation and basic interlibrary loan training within two years of joining the library staff. Interlibrary loan training will be required once every three years.

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Continuing educations--Schools	Continuing Education - Participate in System workshops or other continuing education opportunities to build skills, expertise and knowledge.	Member libraries should provide paid release time for their professional staff to attend at least 10 contact hours, and for support staff to attend at least 5 contact hours, of system-sponsored or system-endorsed continuing education events annually.	Member libraries provide release time for staff to attend appropriate library related continuing education activities. Member libraries are encouraged to develop a work leave policy, similar to a sabbatical, for staff pursuing education and/or training.	All types of libraries shall meet the Illinois State Library definition of libraries (see part I above), shall meet or have adopted a plan/timetable for meeting appropriate state or national professional standards, and shall meet local library responsibilities in the "Standards for the Services of Illinois Multitype Library Systems."	Member library staff must attend at least one continuing education event (3 hours) per FTE each year.	Personnel required to attend a system orientation and basic interlibrary loan training within two years of joining staff. ILL training will be repeated every three years. All school personnel will be required to attend a minimum of one continuing education event offered by ShLS, ISL and or system approved course. Within three years, encouraged to attend ISPL, ISLMA Conference, Reaching Forward and On the Fronlines. Non - certified personnel are encouraged to pursue certification and professional development through online and off-campus education.
Financial	Receives permanent fiscal support (for school and public libraries, this fiscal support must be more than the state per capita grant amount)	To provide local public institutions of general education for citizens of Illinois, the corporate authorities of any city may establish and maintain a public library for the use and benefit of the residents of the city and may, subject to the limitations of Article 3, levy a tax for library purposes.	Member libraries are financially supported in a manner to sufficiently maintain and improve the library. The recommended minimum is $6.00 per person within the library's service area or primary constituency.	Public Libraries shall:1.) meet the financial requirements for state per capita grants to public libraries, or 2.) levy a tax (or provide alternative funding) which produces a revenue of at least $12.00 per capita. School, special, and academic libraries must have an identifiable library program budget within the overall agency/institution budget.	Public , school and special libraries must have a line item in their budget for materials.	Each school district that is a member of the Shawnee Library System will demonstrate fiscal commitment to the school library program through such activities as filing an annual application for a school library per capita grant. All public libraries in order to maintain membership status are required to annually submit a per capita grant application to the Illinois State Library.
Financial	Maintains or increases financial support of library services as a result of System membership	No citation noted	not addressed	not addressed		

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Mission	Serves the information needs of its constituents	No citation noted	Member libraries provide a variety of services to their primary patrons. As a general rule, these services include, but are not limited to: acquisition, cataloging, circulation, reference and interlibrary loan. Other services which members are encouraged to provide include, but are not limited to: programming, Internet access, outreach services.	not addressed		
Operations	Completes reports required by the Illinois State Library, Illinois Library Systems and other applicable organizations	No citation noted	Member libraries submit an annual report to their governing authorities.	Member libraries (and their various branches, buildings, attendance centers) shall be housed in their own identifiable, centrally accessible quarters and shall have a library as defined in Part I above. Member libraries shall have access to a telephone, photocopy equipment, fax (or electronic transmission means) capacity, , and computer equipment appropriate to access electronic resources outside the library. Member libraries shall provide onsite public access to non-confidential and non-proprietary resources.	Annually subitting a Profile Sheet to the System and any other evidence as the System may reasonably require from them for evaluation and planning of activities within the System.	

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Operations	Interacts with System on at least an annual basis and provides information and feedback as requested	Member libraries should participate in the system decision-making process through attending meetings, responding to surveys and serving on committees.	Staff from member libraries are expected to serve on System committees, the System's Board of Directors and other regional, state and national committees.	not addressed		
Operations	Honors System Bylaws, Plan of Service, and Library System board-approved policies	System members should provide, as determined by the library systems of which they are a member, the library services that either meet or make progress toward meeting the membership responsibilities defined in this Part [Service Standards].	Member libraries agree to comply with all applicable policies and procedures approved by the Board of Directors and with all professional, local, state and federal laws or regulations affecting their organizations.	not addressed	All members will adhere to requirements in System By-Laws. All members will work toward fulfilling the Plan for System Cooperation.	
Operations	Meets the Member Responsibilities stated in the 'Standards for the Services of Multitype Library Systems'	System members should provide, as determined by the library systems of which they are a member, the library services that either meet or make progress toward meeting the membership responsibilities defined in this Part [Service Standards].	Member libraries agree to comply with all applicable policies and procedures approved by the Board of Directors and with all professional, local, state and federal laws or regulations affecting their organizations.	not addressed	All members will work toward fulfilling the Standards for Services of Illinois Multitype Library Systems.	
Operations	Adheres to the legal definitions of "library" in the Illinois Compiled Statutes	No citation noted	not addressed	not addressed	This definition is the base for RPLS Membership	
Operations--Academics	The academic library shall strive to achieve the accepted standards presented in Standards for Libraries in Higher Education, ACRL, Staff: http://www.ala.org/ala/mgrps/divs/acrl/standards/edpersacad.cfm or http://www.ala.org/ala/mgrps/divs/acrl/standards/promotiontenure.	No citation noted	Member libraries meet or make significant progress in meeting the standards of their individual governing authority and their professional and accrediting organizations.	Academic and school libraries shall be open, staffed and accessible to faculty and students for the whole school day (or at least 50% of the day for buildings serving fewer than 300 students) and for the whole school year.	Academic Libraries must either be accredited, or making significant progress toward accreditation, by the agency empowered to grant such status.	Member libraries shall provide an active e-mail account for the director and appropriate staff and maintain the library's entry on ELI. Member libraries shall also provide Internet access to students, faculty and staff according to individual institution policies.

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Operations--Publics	Standards - Strives to achieve the accepted standards presented in 'Serving Our Public 2.0: Standards for Illinois Public Libraries, 2009'	No citation noted	Member libraries meet or make significant progress in meeting the standards of their individual governing authority and their professional and accrediting organizations.	Public libraries shall be open and staffed for use a minimum of hours a week, scheduled appropriately to meet community needs..	A public library must be open at least 20 hours per week. It must be staffed by at least one paid employee whose primary duty is to serve the library as a librarian. That employee must work at least 20 hours per week during times when the library is open. Newly hired directors of Public Libraries must attend the Illinois State Library "Small Public Library Management Institute" within the first two years of employment.	Member libraries will have public access to the Internet, an active email account for the director and for the staff and maintain the library's entry on Every Library in Illinois (ELI)
Operations--Schools	Standards - Each School district shall provide a program of library media services for the students in each of its schools (23 ILL Adm. Code 1.420 Subchapter a: Library Media Programs). Additionally Schools should strive to achieve the accepted standards presented in Linking for Learning, 3rd. ed. Available from the Illinois School Library Media Association.	Illinois School Code requires each school to have a library.	Member libraries meet or make significant progress in meeting the standards of their individual governing authority and their professional and accrediting organizations.	Academic and school libraries shall be open, staffed and accessible to faculty and students for the whole school day (or at least 50% of the day for buildings serving fewer than 300 students) and for the whole school year.	A school district or private school must be recognized by the Illinois State Board of Education. School districts will be affiliated as districts. There must be a library in 50% of attendance centers. There must be a minimum of one qualified librarian in a school district or private school who works in a library(ies) as librarian for a minimum 50% of the hours required for full time staff per week. There must be trained staff in all attenance centers with libraries. Private schools must have a qualified librarian or a librarian with an MSLIS degree.	Member libraries must have access to the Internet and an active email account that is checked on a regular basis for the library contact person in each qualified attendance center. Each district will also maintain its entry on ELI

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Operations--Specials	Standards - Special Libraries should strive to meet standards as designated by the appropriate division of the Special Libraries Association, the American Association of Law Libraries, the Medical Library Association, or other relevant associations.	No citation noted	Member libraries meet or make significant progress in meeting the standards of their individual governing authority and their professional and accrediting organizations.	Special libraries shall be open and staffed 50% of the time the parent institution is open, or at least 20 hours a week.	Special libraries must be open at least 20 hours per week. It must be staffed by at least one paid employee whose primary duty is to serve as a librarian, working in the library 20 hours per week, when the library is open.	Member libraries must have access to the Internet and an active email account that is checked on a regular basis for the library contact person in each qualified attendance center. Each district will also maintain its entry on ELI

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Resource Sharing	Follows the ILLINET Interlibrary Loan Code (from the Administrative Code: http://www.ilga.gov/commission/jcar/admincode/023/02303030000 0350R.html)	Member libraries should offer and promote interlibrary loan service to their primary clientele. Member libraries are responsible for training staff to handle ILL transactions and statistics-gathering and statistics gathered in accordance with system policies and procedures.	As members of the Lewis & Clark Library System and ILLINET, member libraries promote resource sharing by offering interlibrary loan to their patrons, extending reciprocal borrowing to patrons of other libraries, participating in shared bibliographic databases such as ILLINET Online or FirstSearch, and sharing their collective professional expertise.	Member libraries shall participate in system and statewide resource sharing projects by adhering to the standards and protocols as specified in the most current ILLINET Interlibrary Loan Code and the Interlibrary Loan Policy for LTLS Libraries. Member libraries shall contribute to resource sharing efforts by participating in system or statewide periodicals/serials holdings projects and/or by making their periodical holdings readily available to other libraries by electronic or alternative union list means. Member libraries shall make local resources available for resource sharing, should add new acquisitions holdings to the LTLS LINC shared bibliographic database and/or to OCLC. Member libraries shall provide means for their clients to locally access the LTLS LINC, ILLINET Online (IO), , and other appropriate bibliographic databases.	Exploring and encouraging coopoerative arrangements among libraries in the System's geographical area of responsibility, which may include: cooperative collection development efforts; automation/bibliographic access; participation in Serials of Illinois Libraries Online (SILO)	All member libraries will honor the Illinois Interlibrary Loan Code and understand that all libraries may be utilized in network activities as a supplementary source. All member libraries agree to provide interlibrary loan data on forms provided by the Illinois State Library for use in the evaluation or the project.

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Resource Sharing	Participates in sharing resources as allowed, with exceptions for proprietary limitations of the parent organization	Member libraries should offer and promote interlibrary loan service to their primary clientele.	As members of the Lewis & Clark Library System and ILLINET, member libraries promote resource sharing by offering interlibrary loan to their patrons, extending reciprocal borrowing to patrons of other libraries, participating in shared bibliographic databases such as ILLINET Online or FirstSearch, and sharing their collective professional expertise.	Member libraries shall be a governing member of OCLC. Governing members are described as those institutions that fully embrace the OCLC values of commitment to collaboration through contribution of intellectual content and in resource sharing (cataloging contribution and interlibrary loan).		
Resource sharing--Publics	Reciprocal Borrowing - Provides reciprocal borrowing to resident patrons of other Illinois public libraries that are full members of the Library System	Member libraries should provide reciprocal borrowing to persons holding a valid library card from a public library in Illinois. Member libraries should provide for reciprocal access to other member libraries.	As members of the Lewis & Clark Library System and ILLINET, member libraries promote resource sharing by offering interlibrary loan to their patrons, extending reciprocal borrowing to patrons of other libraries, participating in shared bibliographic databases such as ILLINET Online or FirstSearch, and sharing their collective professional expertise.	Public libraries shall allow statewide reciprocal borrowing (both within the system and between systems) in accordance with the Library System Act administrative rules and relevant system policies and procedures	Public libraries will provide reciprocal borrowing for member public libraries and reciprocal access for all member libraries on intra-system and inter-system levels. Members will review policies for expanding and/or consolidating efforts to address unmet needs.	All libraries will search the system's database and ILLINET Online, OCLC First Search, and place their own holds for items requested by their patrons. This means using iPAC if the library is not online. If the item cannot be found via either of these methods, then an interlibrary loan request may be submitted to the system.

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Resource sharing--Publics	Nonresident cards - Honors library cards issued to non-residents of the System area unless the library does not opt out of the non-resident card program (see the Administrative Code: http://www.ilga.gov/commission/jcar/admincode/023/023030300000350R.html)	No citation noted	As members of the Lewis & Clark Library System and ILLINET, member libraries promote resource sharing by offering interlibrary loan to their patrons, extending reciprocal borrowing to patrons of other libraries, participating in shared bibliographic databases such as ILLINET Online or FirstSearch, and sharing their collective professional expertise.		This is covered in the RPLS Plan for Reciprocal Access, Not in Membership criteria.	

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Staff	Employs a director or head librarian working a minimum of 20 hours/week (Public, Special and Academic): Schools employ a certified librarian working a minimum of the equivalent of ½ the regular average school week.	No citation noted	***Publics:*** The librarian has primary responsibility for the mission and administration of the library's program. This librarian meets at least one of the following educational criteria, ranked in order of preference: 1) ALA accredited library degree, 2) Undergraduate or graduate degree with a major or a minor in library science, and/or subject specialty, 3) Library technical assistant (LTA) degree, 4) 18 hours of formal library science training with three years of demonstrated library experience at the administrative level, or 5) five years of demonstrated library experience at the administrative level.	Employ and designate a qualified person as head librarian (see below) who is responsible for the agency's library program. A vacancy of over 90 days in such a position by a qualified person shall be reported to the System Membership Committee. Meet or adopt a plan for meeting staffing recommended by appropriate professional standards for that type of library. In addition, specific requirements outlined in 4.b-e below shall be met. Designate appropriate contact person(s) for communication regarding system services. Provide support and encouragement for staff to participate in continuing education and staff training activities sponsored by the System, Illinois State Library, and other appropriate professional organizations and agencies.	Handles the majority of their own patrons' needs for library materials and services. Library collections and resources should reflect the formally assessed needs of the library's primary clientele.	Be serviced by a staff of one or more persons specifically identified as the library staff and have as a primary responsibility the provision of library service.

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Staffing--Academics	Staffing and Education - Maintain a professionally trained staff of adequate size to serve its constituency and maintain appropriate accreditation evaluations (i.e.—Higher Learning Commission) for the institution. Any librarian appointed to a college or university library faculty shall have the appropriate terminal professional degree. Appointment to any rank shall meet the criteria appropriate to that rank.	No citation noted	Member libraries are sufficiently staffed to provide quality library service all the hours thelibrary is open. The member library should review and make every attempt to comply with the staffing level recommended by the state and national standards developed for their specific type of library.	Academic libraries shall employ a full time librarian holding an ALA-accredited graduate library degree who has primary responsibility for the operation of the library program. All main library branches and departmental libraries shall be staffed by ALA-accredited professional staff at least 50% of the time libraries are open	Institutional enrollment, collection size, and annual growth rate of collection determine the number of librarians required by a higher educational institution. At no time will the number of professional librarians (possessing a Master's degree in librarianship) be less than one who works at least 37 ½ hours per week during the academic year.	Each library shall employ one person whose primary responsibility is the administration of library services for main campus and off-campus educational sites. Each library shall be open and staffed a minimum of 40 hours per week when college classes are in sessions. All academic libraries should employ at least one professional librarian (MLS from an ALA accredited institution.) Academic libraries without a professional librarian must employ at least one individual in a full-time position who meets the following minimum qualificaitons: Bachelor's degree in library science or education with three years of library experience and evidence of participation in professional library training opportunities.

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Staff--Publics	Staffing and Education– see **Appendix A** for an explanation of required staffing levels for different public library populations and EAV (equalized assessed valuation) levels	No citation noted	Member libraries are sufficiently staffed to provide quality library service all the hours thelibrary is open. The member library should review and make every attempt to comply with the staffing level recommended by the state and national standards developed for their specific type of library.	III Membership Eligibility A. Criteria 4. Staff Public libraries serving a population above 15,000 shall employ one full time staff member holding the ALA- accredited MLS in an administrative position responsible for library-wide policy and fiscal matters. 2.) Public libraries serving populations of 3,000 - 15,000 shall employ one head librarian for at least 20 hours per week who has primary responsibility for the operation of the library program. The head librarian shall meet at least one of the following educational criteria: a.) An ALA-accredited MLS. b.) An undergraduate or graduate degree with a major or minor in library science. c.) An undergraduate degree. d.) A Library Technical Assistant (LTA) degree. e.) 18 hours of formal library science training offered by a college or university. 3.) Public libraries serving under 3,000 population shall employ one head librarian for at least 15 hours per week and who has primary	Library must be open at lest 20 hours per week. It must be staffed by at least one paid employee whose primary duty is to serve the library as a librarian. That employee must work at least 20 hours per week during times whenthe librayr is open.	All library directors will attend SPLMI, meet ShLS continiuing education requirements and are encouraged to attend LAC/SILNET. Libaries serving between 5,000 and 10,000 will employee a director with twelve hours of formal training or some demonstrated experiences working as paid library staff or an associate's or bachelor's degree. Libraries serving a population of over 10,000 will employee a director with a Masters in Library Science or three years experience working as paid library staff or a bachelor's degree or 18 hours formal training. Additional staff will meet ShLS Continuing Education requirements.

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Staff--Schools	Library Director Education Qualifications and Staffing Levels - For Public School Districts School Media certification is required. For private schools either School Media Certification or an MLS is acceptable. See **Appendix B** for professional and support level staffing criteria, based on student enrollment.	Illinois School Code requires School Media certification for one librarian per school district.	School Districts employ at least one full time librarian who is an Illinois State Board of Education certified media specialist, preferably with an ALA accredited library degree or a masters degree in instructional technology. This librarian has primary responsibility for the mission and administration of the library program.	School districts shall employ at least one full time staff member who is a certified media specialist (a minimum of 18 hours of library science education and certified to teach in Illinois) and who shall provide library service at least 50% of the day. Such staff member(s) shall have primary responsibility for the operation of the library program. School districts should strive to reach the ISLMA Linking for Learning standard that affirms every library media program requires at least one full-time certified media specialist per attendance center who directs the program within the building [attendance center]. 2.) Each building [attendance center] in the district shall have a library as defined in Part I above and be staffed by a certified media specialist. In those cases where a school district has designated a full time certified media specialist(s) to supervise more than one library, no librarian shall supervise more than three schools, and the district shall employ adequate support	There must be a minimum of one qualified librarian in a school district or private school who works in a library(ies), as librarian, for a minimum 50-% of the hours required for full time staff per week. There must be trained staff in all attendance centers with libraries. The qualified librarian hired by the school district could provide this training. Privatae schools must have a qualified librarian or a librarian with an MSLIS degree.	Each school district will be staffed by at least one paid employee whose primary responsibility is provision of library service. Within each school district, separate buildings must have some identified library personnel in order to be recognized as a qualified attendance center. A district with a staffing level that falls between 15 and 17 1/2 hours per week when school is in session will be dropped to developmental status.
Staff--Schools	Hours - Each school district shall have trained staff at every building in the district at least 50% of the time school is open for the students	No citation noted	All school buildings with libraries are staffed by media support staff at least 50% of the time the schools are open.			

Library Membership Criteria Standards for Library Systems: A Comparison

CATEGORY	*PROPOSED SOUTHERN SYSTEMS MERGER PROJECT CRITERIA*	*ILLINOIS LIBRARY LAWS & RULES*	*LCLS*	*LTLS*	*RPLS*	*SHLS*
Staff--Specials	Staffing and Education - Maintain a staff of adequate size and quality to meet the library and information needs of its users, headed by a specifically identified administrator whose primary responsibility is the provision of library/information services.	No citation noted	The librarian has primary responsibility for the mission and administration of the library program. This librarian meets at least one of the following educational criteria, ranked in order of preference: 1) ALA accredited library degree, 2) Undergraduate or graduate degree with a major or a minor in library science, and/or subject specialty, 3) Library technical assistant (LTA) degree, or 4) 18 hours of formal library science training with three years of demonstrated library experience at the administrative level, or 5) five years of demonstrated library experience at the administrative level.	Special libraries shall employ a library staff person for at least 20 hours per week who has primary responsibility for the library operation who meets at least one of the following educational or experiential criteria: An ALA-accredited MLS. b.) An undergraduate or graduate degree with a major or minor in library science, and/or subject specialty. c.) A Library Technical Assistant (LTA) degree or 18 hours of formal library science training with 3 years demonstrated library experience at the administrative level. 2.) The heads of special libraries shall provide library service either 50 % of the time the parent organization is open or at least 20 hours a week.	Library must be open at least 20 hours per week and it must be staffed by at least one paid employee whose primary duty is to serve as a librarian. That employee must work at least 20 hours per week during times when the library is open.	A special library must be staffed a minimum of fifteen hours per week to qualify for system membership. Staffing levels that fall below that will be moved to developmental status based on the recommendation of the consulting staff.