



## AGENDA

**Lewis & Clark Library System  
Regular Board Meeting  
Tuesday, June 15, 2010– 6:00 p.m.  
System Headquarters**

**I. Opening of Meeting**

- A. Call to Order
- B. Roll Call
- C. Introduction of observers and staff members

**II. Open Forum**

**Audience note: If you desire to speak to the Board, please read and complete the Open Forum sheet provided at the sign-in table and give it to the Board Secretary. Guests will be allowed up to 15 minutes discussion time.**

**III. Consent Agenda**

**All items listed under Consent Agenda are considered routine by the Board and will be enacted by one motion. Detailed information on all items is included in this meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.**

- A. Approve minutes of the May 18, 2010, regular Board meeting
- B. Approve the May 2010 financial statements and reports
- C. Approve the May 2010 Bill List in the amount of \$102,761.03
- D. In order to pay the bills through June 30, 2010, the business office be authorized to close the books as of July 31, 2010, for the fiscal year ending June 30, 2010
- E. Approve continuance of General Funds Reserve Accounts for the close of the fiscal year and use of the reserves for operating purposes consistent with the FY 2010-2011 Budget
- F. Approve continuance of GateNet Reserve Accounts for the close of the fiscal year and use of the reserves for operating purposes consistent with the FY 2010-2011

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Budget

- G. Approve The Bank of Edwardsville, Scott Credit Union, National City Bank, First Clover Leaf Bank, and Illinois Funds as depositories for FY 2010-2011. In addition, System funds may be invested with discretion in U.S. obligations or deposits by a federal agency
- H. Adopt Prevailing Wage Rates
- I. Empower the Executive Director to work with The Bank of Edwardsville or other local bank to secure, if necessary, grant anticipation notes on a month-to-month basis. These notes will be paid immediately upon receipt of State of Illinois grant funds
- J. Approve authorization for wire or other electronic fund transfers to and from The Bank of Edwardsville, Scott Credit Union, National City Bank, First Clover Leaf Bank, or Illinois Funds for payment to EFTPS, IMRF, or other LCLS vendors
- K. Set the monthly Board meeting date of the Lewis & Clark Library System Board of Directors for the third Tuesday of each month July 1, 2010, through June 30, 2011, (except August 2010 and December 2010 when no meetings will be held) at 6:00 p.m. at locations agreed upon.
- L. Name John Gilbert and Phil Lenzini as the legal counsels for the Lewis & Clark Library System
- M. Approve Drug Free Workplace Policy Certification
- N. Encourage LCLS staff to seek and secure grant funds for projects benefiting LCLS and its members
- O. Authorize the payment of all usual and regular bills in the event the Board of Directors is not able to meet, or a quorum is not present, during any regularly scheduled Board meeting and for the months of August and December 2010 when a Board meeting is not scheduled

**IV. Communications**

**VI. Reports**

A. Officers

- 1. President – Elaine Steingrubey
  - a) Resolution for Retiring Board members
  - b) Accept Executive Director’s resignation
  - c) Appoint Acting Director
  - d) Recognize LCLS staff service
- 2. Vice-President – Pat Wandling

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**B. Committees**

1. Election of Officers
  - Linda McDonnell, President
  - Ron Coleman, Vice President
  - JoAnn Nabe, Treasurer
  - Susan Mendelsohn, Secretary

**C. Executive Director – Tina Hubert**

1. Administrative/Fiscal Topics
  - a) Financial Situation
    - i. Donations
    - ii. Audit
  - b) Realtor agreement/contract
  - c) IMRF authorized agent
2. Planning
  - a) Technology Report – Kevin Becker
  - b) Freedom of Information Act Officer
  - c) Open Meetings Act Officer
3. Board Relations
  - a) Restructuring Regional Multitype Library Systems
4. Membership Relations
  - a) GateNet Report – Leslie Bednar
5. Personnel Development
  - a) Contracts
6. Community and Organizational Involvement
  - a) Illinois Library System Directors Organization (ILSDO)
  - b) Illinois State Library committee(s)/program(s) work
  - c) Illinois library associations work (ILA, ISLMA, etc.)
  - d) Other
7. Miscellaneous

**D. Illinois State Library Consultant – Pat Norris**

**VII. Announcements**

**VIII. Adjournment**