



**REVISED 5-12-2010
AGENDA**

**Lewis & Clark Library System
Regular Board Meeting
Tuesday, May 18, 2010– 6:00 p.m.
System Headquarters**

I. Opening of Meeting

- A. Call to Order
- B. Roll Call
- C. Introduction of observers and staff members

II. Open Forum

Audience note: If you desire to speak to the Board, please read and complete the Open Forum sheet provided at the sign-in table and give it to the Board Secretary. Guests will be allowed up to 15 minutes discussion time.

III. Consent Agenda

All items listed under Consent Agenda are considered routine by the Board and will be enacted by one motion. Detailed information on all items is included in this meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- A. Approve minutes of the April 20, 2010, regular Board meeting
- B. Approve the April 2010 financial statements and reports
- C. Approve the April 2010 Bill List in the amount of \$221,236.49

IV. Communications

VI. Reports

- A. Officers
 - 1. President – Elaine Steingrubey
 - a) Visit to Secretary Jesse White
 - b) Open Board Seat
 - 2. Vice-President – Pat Wandling

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B. Committees

1. Appoint Personnel Committee
2. Board Election/Nominations –Ms. Wandling and Mr. Paris
 - a) Board Election results
 - b) Presentation of Officers slate FY 2010-2011

C. Executive Director – Tina Hubert

1. Administrative/Fiscal Topics
 - a) Financial Situation
 - i. Contingency Plans
 - ii. Donations
 - b) Declare items fully depreciated, surplus, and available for sale
 - c) Realtor agreement/contract
2. Planning
 - a) FY 2011 Plan of Service
 - b) FY 2011 Budget
 - c) Annual Area & Per Capita grant application
 - d) Technology Report – Kevin Becker
3. Board Relations
 - a) Cooperation Today (LCLS, LTLS, RPLS, ShLS)
 - b) Board Dinners – Joyce Reid
4. Membership Relations
 - a) GateNet Report – Leslie Bednar
 - b) Librarians Advisory Council Report – Charm Ruhnke
 - c) Changes in Member Status
5. Personnel Development
 - a) Business Office Report – Juliette Douglas
 - b) Quarterly Performance Management meetings
 - c) Use of personal vehicles for business
6. Community and Organizational Involvement
 - a) Illinois Library System Directors Organization (ILSDO)
 - b) Illinois State Library committee(s)/program(s) work
 - c) Illinois library associations work (ILA, ISLMA, etc.)
 - d) Other
7. Miscellaneous

D. Illinois State Library Consultant – Pat Norris

VII. Announcements

VIII. Adjournment