

## AGENDA

**Lewis & Clark Library System  
Regular Board Meeting  
Tuesday, September 15, 2009 – 6:00 p.m.  
System Headquarters**

### **I. Opening of Meeting**

- A. Call to Order
- B. Administer Oath of Office
- C. Roll Call
- D. Introduction of observers and staff members

### **II. Open Forum**

**Audience note: If you desire to speak to the Board, please read and complete the Open Forum sheet provided at the sign-in table and give it to the Board Secretary. Guests will be allowed up to 15 minutes discussion time.**

### **III. Consent Agenda**

**All items listed under Consent Agenda are considered routine by the Board and will be enacted by one motion. Detailed information on all items is included in this meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.**

- A. Approve minutes of the July 21, 2009, regular Board meeting
- B. Approve financial statements and reports July through August 2009
- C. Approve the July 2009 Bill List in the amount of \$215,828.65 and the August 2009 Bill List in the amount of \$223,655.16.

### **IV. Communications**

### **VI. Reports**

- A. Officers
  - 1. President – Elaine Steingrubey
    - a) Review 75 ILCS 10/4-10/5 – Joyce Reid
  - 2. Vice-President – Pat Wandling

**AGENDA**  
**September 15, 2009**

B. Committees

C. Executive Director – Tina Hubert

1. Board Relations

- a) Presentation of FY09 Audit – Kevin Tepen
- b) FY2009 Annual Report
- c) Revised FY10 Area & Per Capita grant application components requested by the Illinois State Library
  - a. Cover Sheet
  - b. FY10 Budget based on figures supplied by Greg McCormick
  - c. FY10 Plan of Service – Charm Ruhnke
    - i. Description of System Programs
    - ii. Proposed Fees

2. Personnel Development

- a) Staff Development Day Report – Kevin Becker
- b) Performance Management Process Report – Juliette Douglas

3. Community and Organizational Involvement

- a) Illinois State Library Standards for Multitype Library Systems Revision Committee
- b) Illinois Library System Directors Organization (ILSDO)
- c) Illinois State Library Advisory Committee

4. Membership Relations

- a) GateNet Report – Leslie Bednar
- b) Librarians Advisory Council Report – Charm Ruhnke
- c) Changes in Member Status
  - i. Venice Community School District #3
  - ii. Washington Park Public Library update

5. Administration/Fiscal Topics

- a) FY2010 16.5% reduction in state funding
- b) Alternative Revenue Streams

6. Planning

- a) Energy Performance Assessment – Juliette Douglas
- b) Service Priorities Process regarding member input

7. Miscellaneous

D. Illinois State Library Consultant – Pat Norris

**VII. Announcements**

**VIII. Adjournment**