

AGENDA

**Lewis & Clark Library System
Regular Board Meeting
Tuesday, January 19, 2010– 6:00 p.m.
System Headquarters**

I. Opening of Meeting

- A. Call to Order
- B. Roll Call
- C. Introduction of observers and staff members

II. Open Forum

Audience note: If you desire to speak to the Board, please read and complete the Open Forum sheet provided at the sign-in table and give it to the Board Secretary. Guests will be allowed up to 15 minutes discussion time.

III. Consent Agenda

All items listed under Consent Agenda are considered routine by the Board and will be enacted by one motion. Detailed information on all items is included in this meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- A. Approve minutes of the November 17, 2009, regular Board meeting
- B. Approve November through December 2009 financial statements and reports
- C. Approve the November 2009 Bill List in the amount of \$154,961.00 and the December 2009 Bill List in the amount of \$153,937.58

IV. Communications

VI. Reports

- A. Officers
 - 1. President – Elaine Steingrubey
 - a) Review of Board Bylaws
 - b) Review 75 ILCS 10/8.1-10/8.6 – JoAnn Nabe
 - c) Assign 75 ILCS 10/9 – 10/12

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- d) Appoint Election/Nominating committee
Seats to be filled:
 - i. Academic Library Representative
 - ii. Public Library Representative
 - iii. Special Library Representative
- e) Annual evaluation of the Executive Director
 - i. Director's self-evaluation
 - ii. Progress Report of the Plan of Service
 - iii. Evaluation Form

2. Vice-President – Pat Wandling

B. Committees

C. Executive Director – Tina Hubert

- 1. Administrative/Fiscal Topics
 - a) Financial Situation Options
 - b) Declare items fully depreciated, surplus, and available for sale
- 2. Board Relations
 - a) State Library proposed changes in Administrative Rules for Library Systems
 - b) Public Library District Handbook – Charm Ruhnke
 - c) LCLS Freedom of Information Act officer
 - d) LCLS Open Meetings Act officer
- 3. Personnel Development
 - a) Report on hiring status
 - b) Report on performance management process
- 4. Community and Organizational Involvement
 - a) Illinois Library System Directors Organization (ILSDO)
 - b) Illinois State Library committee(s) work
 - c) Illinois library associations work (ILA, ISLMA, etc.)
- 5. Membership Relations
 - a) GateNet Report – Leslie Bednar
 - b) Librarians Advisory Council Report – Charm Ruhnke
 - c) Changes in Member Status
- 6. Planning
 - a) Member migration from lcls.org email accounts
 - b) SIUE Institute for Urban Research
- 7. Miscellaneous

D. Illinois State Library Consultant – Pat Norris

VII. Announcements

VIII. Adjournment