

Field 246

ALTERNATE TITLE ENTRIES

Field 246

MARC tag 246 is used to create alternate title entries. The indicators control if a note is supplied, or if just an entry is made.

These are the most common 246 fields. Please refer to MARC 21 or Bibliographic Formats and Standards for more information and a complete listing of all fields and subfields.

246 entries should never start with an initial article. All initial articles must be deleted from 246 entries.

246 entries never have ending punctuation.

First indicator: Controls printing of notes, added entries and tracings.

0 Note, no title added entry

1 Note, title added entry

2 No note, no title added entry

3 No note, title added entry

Second indicator: The type of title

Blank No information provided

0 Portion of title

1 Parallel title

2 Distinctive title

3 Other title

4 Cover title

5 Added title page title

6 Caption title

7 Running title

8 Spine title

Portion of a title: When you want to make a title added entry for just a portion of the title.

246; 30; a (Title added entry, no note)

245; 14; a The guide to Barbie doll collecting.

246; 30; a Barbie doll collecting

245; 10; a Mythos. \$p From goddesses to gods.

246; 30; a From goddesses to gods

245; 10; a Guts to glory : \$b the ground war in Vietnam.
246; 30; a Ground war in Vietnam

245; 04; a The sacred harp, or, Eclectic harmony.
246; 30; a Eclectic harmony

Cover title: If you have a cover title that differs from the title page title, a title added entry should be made for the cover title.

246; 14; a (Title added entry, note: Cover title:)

245; 10; a Red and green books.
246; 14; a Red and green books for preschoolers

Spine title: If you have a spine title that differs from the title page title, a title added entry should be made for the spine title.

246; 18; a (Title added entry, note: Spine title:)

245; 10; a Chilton's Ford repair manual.
246; 18; a Ford repair manual, 1998

Running title: Some books have a title that is on every page, at the top or bottom of the page. If it differs from the title page title, a title added entry should be made.

246; 17; a (Title added entry, note: Running title:)

245; 00; a Moody's stock prices
246; 17; a Moody's stock prices and evaluations

Parallel title: A parallel title is a title that appears on the piece in another language or script.

246; 31; a (Title added entry, no note)

245; 10; a Japan report = \$b Nihon.
246; 31; a Nihon

At head of title info: Sometimes information appears before the title that is not part of the title proper, but should be notated. It can be dealt with two different ways depending of the form of the information.

246; 3 ; a (Title added entry, no note)

245; 00; a Aladdin and his lamp.
246; 3 ; a Disney's Aladdin and his lamp
500; ; a At head of title: Disney's.

246; 1 ; i (Title added entry, note from subfield i)

246; 1 ; i At head of title: \$a National Geographic studies in art

Use this method when you want to make the added entry only from the At head of title information, you do not want to include the title proper in the entry.

Variant titles requiring explanations

246, 1 ; i (Title added entry, note from subfield i)

245; 00; a Gardening newsletter.
246; 1 ; i Vols. for 1998- have running title: \$a Gardening news

245; 00; a Collinsville and Edwardsville walking guide.
246; 1 ; i Title on p. [4] of cover: \$a Edwardsville and Collinsville walking guide

Corrected form of title: If you have [sic] in the title for a misspelling, you should make a title added entry for the misspelling without sic, and the corrected form.

246; 3 ; a (Title added entry, no note)

245; 00; a Songs for sumner [sic] joy.
246; 3 ; a Songs for sumner joy
246; 3 ; a Songs for summer joy

Spelled out form: If the title contains an acronym or abbreviated form of a word or name, a title added entry should be made for the spelled out form.

246; 3 ; a (Title added entry, no note)

245; 00; a St. Louis journal.
246; 3 ; a Saint Louis journal

245 ; 00 ; a Crime & punishment.

246 ; 3 ; a Crime and punishment

245 ; 04 ; a The IBHE code.

246 ; 3 ; a Illinois Bureau of Higher Education code

245 ; 00 ; a Pieces of 8 \$h [sound recording].

246 ; 3 ; a Pieces of eight

Different machine filing: Whenever a title has words that run together or dashes between words, title added entries should be made for the words separated or without dashes.

246; 3 ; a (Title added entry, no note)

245; 00 ; a Herbgardening.

246; 3 ; a Herb gardening

245; 04 ; a The do-gooders

246; 3 ; a Do gooders

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