

Librarians Advisory Council Bylaws

Lewis & Clark Library System

Article I: Name

The name of the organization shall be the Librarians Advisory Council. The Council may be referred to as LAC.

Article II: Purpose

The purpose of the Librarians Advisory Council is:

1. To promote system development.
2. To represent the system membership as a whole.
3. To provide broad representation from system special interest groups.
4. To maintain communication among the system administration, the membership, and the special interest groups.
5. To consider recommendations of the Executive Director prior to system Board of Directors action.
6. To introduce suggestions to the Executive Director.
7. To consider specific topics which may be referred by the system's Board of Directors.
8. To provide a venue for a frank exchange of ideas.

Article III: Membership

1. Recognized, established special interest groups (SIGs) within the Lewis & Clark Library System may select a member from an institution within the system's service area to serve on the LAC. Additionally, an ex officio representative from newly established special interest groups shall be accepted to the Librarians Advisory Council by a vote of the current LAC members and the recommendation of the Executive Director.
2. The LCLS shall have non-voting staff representation on LAC.

3. A group with representation on the Librarians Advisory Council may dissolve its participation with the Librarians Advisory Council by notifying the Executive Director and the Librarians Advisory Council as a whole.
4. The Librarians Advisory Council representatives are selected by their SIGs for a three-year term.
 - a. Librarians Advisory Council members may serve two consecutive terms, but no Librarians Advisory Council member may serve more than six (6) years without a two-year absence from the Librarians Advisory Council.
 - b. The term begins on 1 July of the year they were selected.
 - c. The Executive Director shall be notified of the duly selected representative to the Librarians Advisory Council.
 - d. Vacancies shall be filled from the appropriate constituent group.
 - e. Only one LAC representative shall be from any one library.
5. The seat of a Librarians Advisory Council member who fails to be excused from three consecutive meetings shall be considered vacant.

Article IV: Operational Procedures of Librarians Advisory Council

1. LAC meetings are scheduled bimonthly.
2. Motions shall be approved by a simple majority of those Librarians Advisory Council members present and voting.
3. Each Librarians Advisory Council representative is encouraged to report on activity within his or her group. System consultants will provide appropriate reports.
4. A chair and chair-elect will be elected from the floor at the last Librarians Advisory Council meeting of the fiscal year. The chair will serve for a one-year term beginning July 1.
5. Minutes will be taken at each Librarians Advisory Council meeting by a member of the Lewis & Clark Library System staff. Copies of the draft minutes will be distributed to the Librarians Advisory Council members. After approval, the minutes will be posted and available.

Article V: Parliamentary Authority

Matters not dealt with in these bylaws shall be governed by the current, available edition of *Robert's Rules of Order*.

Article VI: Bylaw Changes

1. The Librarians Advisory Council Bylaws shall be adopted and/or amended by a simple majority vote of the Lewis & Clark Library System member libraries. The proposed changes and/or amended bylaws shall be distributed to all members of the system. The member libraries each have one vote; members with multiple campuses or branches have only one vote.
2. The Librarians Advisory Council Bylaws will be available to all members.
3. The Lewis & Clark Library System membership may initiate a reorganization of the Librarians Advisory Council by a signed petition of the governing authority of 40% of the member libraries within the Lewis & Clark Library System service area. The signed petition must include the bylaws of the proposed reorganization of Librarians Advisory Council. Each member library shall have one vote in any proposed bylaw change.
4. Any proposed dissolution of the Librarians Advisory Council shall be submitted to a written vote of the Lewis & Clark Library System membership. Each member library shall have one vote. A 2/3 (two-thirds) majority is needed for approval of the dissolution of Librarians Advisory Council. The results of such petition and vote will be given to the Board of Directors for their action.

Approved: 29 September 1997

Revision Approved: 10 May 1999

Revision Approved: 3 May 2007