

**Lewis & Clark Library System
Board Meeting Minutes
March 17, 2009
LCLS Headquarters**

Summary of Selected Motions

Agenda Item	Motion	Result
III. A.	Approve the March 17, 2009, Consent Agenda: 1. Approve minutes of the February 17, 2009, regular Board meeting 2. Approve the February 2009 Bill List in the amount of \$643,904.59	Roll call – approved
V.A.1.a.	Approve the updated LCLS Bylaws	Roll call – approved
V.C.6.a.	Approve the LCLS Goals & Strategies 2010-2013	Roll call – approved

I. Opening of Meeting

A. Call to Order

Ms. Steingrubey, President, presided and called the meeting to order at 6:00 p.m.

B. Roll Call

Members present: *arrived late

*Mr. Ronald Coleman	Public Library Under 15,000 Representative
Ms. Linda McDonnell	Public Library Trustee Member-at-Large
Ms. JoAnn Nabe	Public Library Trustee Member-at-Large
Mr. Matthew Paris	Academic Library Representative
Ms. Joyce Reid	School Library Representative
Mr. Norman Schiller	Public Library Over 15,000 Representative
Ms. Elaine Steingrubey	Public Library Representative
*Ms. Pat Wandling	Special Library Representative

Members absent:

None

Others present:

Ms. Tina Hubert	LCLS Executive Director
Ms. Bonnie Kilmurray	LCLS Executive Assistant
Ms. Patricia Norris	ISL Consultant
Ms. Leslie Bednar	LCLS GateNet Manager
Ms. SarahFae Stuehlmeier	LCLS Bookkeeper
Ms. Judy Rake	LCLS Youth Services & Advocacy Consultant

C. Introduction of Observers and Staff Members

Ms. Hubert introduced the staff members and observers.

II. Open Forum – None

III. Consent Agenda

A. A motion was made by Ms. McDonnell, seconded by Mr. Paris, to:

Approve the March 17, 2009, Consent Agenda:

- 1. Approve minutes of the February 17, 2009, regular Board meeting**
- 2. Approve the February 2009 Bill List in the amount of \$643,904.59**

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Joyce Reid	Yes
Ms. Linda McDonnell	Yes	Mr. Norman Schiller	Yes
Ms. JoAnn Nabe	Yes	Ms. Elaine Steingrubey	Yes
Mr. Matthew Paris	Yes	Ms. Pat Wandling	Absent

Motion carried.

IV. Communications

Ms. Hubert shared a letter sent to the IMRF Board of Directors thanking them for their hospitality and vote.

Ms. Hubert shared a copy of a memo sent to some GateNet members who will receive a subsidy check for increased charges above \$150 for their OCLC membership.

Ms. Hubert shared letters sent to Lynnette Walker-Wood congratulating her on her upcoming retirement and to Linda Niehaus welcoming her as she assumes Ms. Walker-Wood's duties.

Ms. Hubert stated that Hayner Public Library District Alton Square Mall will have their grand opening and ribbon cutting in their new main library on Saturday, March 21, 2009, at 12:00 noon. At 1:00 p.m. the Jesse White Tumblers will perform.

V. Reports

A. Officers

1. President – Elaine Steingrubey

- a. Ms. Steingrubey stated that there should have been 10 days between the receipt of the revised LCLS Bylaws and the vote, which there was not in January, so the revised LCLS Bylaws must be approved again.

A motion was made by Mr. Schiller, seconded by Ms. Nabe, to:

Approve the LCLS Bylaws

A roll call vote was taken.

Mr. Ronald Coleman	Absent	Ms. Joyce Reid	Yes
Ms. Linda McDonnell	Yes	Mr. Norman Schiller	Yes
Ms. JoAnn Nabe	Yes	Ms. Elaine Steingrubey	Yes
Mr. Matthew Paris	Yes	Ms. Pat Wandling	Absent

Motion carried.

2. Vice-President – Pat Wandling - absent

B. Committees

1. Ms. Hubert stated that there are three Board seats open: 1 Public Library Trustee Member-at-Large, 1 Public Library Trustee Over 15,000 Population, and 1 Public Library Trustee Under 15,000 Population. At this time there are 2 nominations for the at-Large seat and 1 for the under 15,000 population seat. A nomination is still needed for the over 15,000 population seat.

C. Executive Director – Tina Hubert

1. Board Relations

- a) The legislative changes that have occurred recently follow:
 - i. Senator Kyle McCarter replaces Frank Watson (District 51)
 - ii. Representative Betsy Hannig replaces Gary Hannig (District 98)
 - iii. Representative Eddie Lee Jackson Sr. replaces Wyvetter Younge (District 98)
 - iv. Representative John D. Cavaletto replaces Kurt Grandberg (District 107)
- b) Ms. Hubert reminded the members to visit CapWiz for the updated legislative information. She also pointed out that HB 793 is specific to Regional Library Systems with geographic areas of more than 4,500 square miles and would allow attendance by electronic means which would enable more people from farther distances to volunteer to serve on the Regional Library Systems' Boards.

2. Personnel Development – No Report
3. Community and Organizational Involvement
 - a) Ms. Hubert stated that the minutes from the Illinois State Library Standards & Rules Committee are available on the State Library’s web page. She also stated that it is important for people to make comments on the draft standards which are included on the WebJunction Illinois web page.
 - b) Ms. Hubert stated that she attended the Illinois State Library Advisory Council meeting on March 12, 2009. Some of the topics discussed included: an Electronic Documents of Illinois (EDI) audit the State Library received, the OCLC Network Services Transition, and a budget presentation from Tom Jones, Deputy Director of the Secretary of State’s Budget Office. Mr. Jones stated that the State Library is not just a building but a support system.
 - c) Ms. Hubert stated that the Illinois Library System Directors Organization (ILSDO) met on March 14, 2009, at Alliance Library System. The main point discussed was the average cost for delivery. It was determined that the cost to deliver one item is approximately \$.23. Round trip for an item would be \$.46. Quite the bargain. ILSDO will offer two programs at the upcoming ILA Conference: Emily Sheketoff from the ALA Washington Office and a program on Green Initiatives. Natalie Hemmer from Ameren spoke with the directors from Shawnee, Lewis & Clark, Lincoln Trail, Rolling Prairie, Alliance, and Prairie Area Library Systems about a partnership to place watt “readers” in libraries for circulation to the general public. LCLS will provide the original cataloging for this exciting project via the Cataloging Maintenance Center.
 - d) Ms. Hubert stated that Illinois Library Association is selling Barack Obama license plates. Illinois residents can display them on their vehicles for a two-month period. After that they will be available for purchase by everyone nationwide for collectible purposes only. The plates cost \$50 for the pair; \$35 goes directly to the IREAD program.
4. Membership Relations
 - a) Ms. Hubert stated that the Hayner Public Library District main library at the Alton Square Mall will have its grand opening and ribbon cutting on Saturday, March 21, 2009, at 12:00 noon. At 1:00 p.m. the Jesse White Tumblers will perform.
5. Administration/Fiscal Topics
 - a) Ms. Hubert reviewed the FY09-10 budget for the first reading. There was a short discussion. The budget will be brought back to the Board at the April 21, 2009, meeting for approval.
 - b) Ms. Hubert stated that our intern, Mercy Dena, submitted a proposal to the National City Bank for a handicapped accessible front door as part of their community donation program. We have not received any official documents but have been told that we will receive the donation.

- c) Ms. Hubert stated that the Taylor Community Consulting Project at Washington University has been approved. A team of five MBA students will review the GateNet fee structure and provide a recommendation to ensure equity for all GateNet members regarding how their fee is determined. The GateNet members will decide what formula will be used in the future.
 - d) Ms. Hubert stated that she and Juliette Douglas went to Oak Brook, Illinois, to attend the IMRF Board of Directors meeting on February 27, 2009. The purpose of the visit was to ask the Board to consider the IMRF staff recommendations for percentage caps and actuarial timeframes. She stated that their attendance made a big impact on the Board. The Board voted to accept the staff recommendations.
6. Planning
- a) Ms. Hubert stated that the Goals and Strategies of the Long Range Plan is the document that we live by daily. She briefly reviewed the changes between the current and the draft Goals and Strategies. She stated that this is a living document for the System and that we expect it to continually evolve. It will be reviewed on an annual basis so that necessary adjustments may be made in a timely manner. A motion was made by Mr. Paris, seconded by Mr. Schiller, to:
Approve the LCLS Goals & Strategies 2010-2013
A roll call vote was taken.

Mr. Ronald Coleman	Yes	Ms. Joyce Reid	Yes
Ms. Linda McDonnell	Yes	Mr. Norman Schiller	Yes
Ms. JoAnn Nabe	Yes	Ms. Elaine Steingrubey	Yes
Mr. Matthew Paris	Yes	Ms. Pat Wandling	Yes

Motion carried.
 - b) Ms. Hubert stated that the Librarians Advisory Council has scheduled a special meeting in April. They will work on the Technology Policy and the Annual Plan of Service.
7. Miscellaneous
- a) Ms. Hubert stated that April 14, 2009, is National Library Workers Day. Amanda McKay is working on a way for LCLS to commemorate the library workers at our member libraries.
 - b) Ms. Hubert reminded the members that they should have received their yellow Statement of Economic Interest form. It needs to be mailed back to the Madison County Clerk or can be brought to the April Board meeting and will be mailed back as part of a group.
 - c) Ms. Hubert stated that several copies of the “about” brochure was at each seat. She asked all to share the brochure with others.
 - d) Ms. Hubert stated that the picnic table has finally been removed from the front yard. She thanked all the drivers and Bruce Gates for taking care of that eyesore.

D. Illinois State Library Consultant, Patricia Norris

Ms. Norris stated that applications are now being accepted for the FY2010 Library Services and Technology Act (LSTA) grant offerings. All types of libraries (academic, public, school, and special) and regional library systems are eligible for funding. Ms. Norris also asked, on behalf of the LSTA Review Committee, for volunteers to review grants.

Ms. Norris stated that the Public Library Per Capita grants have been awarded in the amount of almost \$14.2 million. That is approximately \$1.21 per resident.

Ms. Norris stated that there are over 200 people registered for the On the Front Lines conference.

Ms. Norris stated that Illinois will be receiving money from the stimulus package but most of it will be going to the Governor's budget. The State Library will fight to keep the money earmarked for libraries in libraries.

VII. Announcements

Ms. Hubert announced that she was honored to accept an invitation from the State Library to serve on the ISL Training Grant Review Committee. The grant offering awards \$7,500 scholarships for Illinois students to attend library school. Both Ms. Bednar and Ms. Hubert were fortunate to have received this scholarship.

VIII. Adjournment

The meeting adjourned at 7:20 p.m.

Approved by LCLS Board Action 4/21/2009

Joyce Reid, Secretary