

Librarians Advisory Council Bylaws

Lewis & Clark Library System

Article I: Name

The name of the organization is the Librarians Advisory Council. The Council may be referred to as LAC.

Article II: Purpose

The purpose of LAC is:

1. To represent the Lewis & Clark Library System (LCLS) membership as a whole.
2. To promote LCLS development.
3. To maintain communication between the LCLS administration and its membership.
4. To consider recommendations of the LCLS Executive Director prior to action by the LCLS Board of Directors.
5. To introduce suggestions to the LCLS Executive Director.
6. To consider specific topics that may be referred by the LCLS Board of Directors.
7. To provide a venue for a frank exchange of ideas.

Article III: Membership

1. LAC is comprised of up to nine members representing the broad spectrum and diversity of LCLS libraries. The goal is to have representation from:
 - Academic libraries
 - Public libraries that are GateNet members
 - Public libraries that are not GateNet members
 - School libraries that are GateNet members
 - School libraries that are not GateNet members
 - Special libraries
 - Youth services
2. LCLS has non-voting staff representation on LAC.
3. An LAC member is selected from each representative group mentioned in Article III, #1 (above), by a vote of that group. Two at-large members may be appointed by LAC. LCLS is charged with ensuring the timeliness and accuracy of nominations and voting by representative groups.
4. Council members each serve a three-year term.
 - a. Council members may serve two consecutive terms and will be eligible to serve again after a two-year absence from LAC.
 - b. The term begins on 1 July of the year the member is selected.
 - c. Vacancies are filled from the appropriate constituent group.
 - d. Only one LAC representative shall be from any one library.
5. The seat of an LAC member who fails to be excused from three consecutive meetings is considered vacant.
6. Council member terms are staggered so that, through a regular rotation, every year there is the possibility of only three new members.

7. In the event of a vacant seat, LAC will determine whether to appoint a new Council member or to defer filling the vacancy until the next regular selection process.

Article IV: Operational Procedures of LAC

1. LAC meetings are scheduled in February, March, April, May, September, October, November, and December to facilitate an efficient decision-making process. Additional meetings may be scheduled or regular meetings may be cancelled as necessary at the discretion of the LAC Chair in consultation with the LCLS Executive Director.
2. Motions are approved by a simple majority of those LAC members present and voting.
3. The role of each LAC member is to facilitate communication between his or her representative group and LAC. LCLS staff provides appropriate reports.
4. A chair is elected from the floor at the May LAC meeting. The chair serves a one-year term beginning 1 July.
5. Minutes will be taken at each LAC meeting by a member of the LCLS staff. Copies of the draft minutes are distributed to LAC members. After approval, the minutes are posted on the LCLS Web site for at least one year; archived minutes may be requested from LCLS staff.

Article V: Parliamentary Authority

Matters not dealt with in these bylaws are governed by the current, available edition of *Robert's Rules of Order*.

Article VI: Bylaw Changes

1. LAC Bylaws are adopted and/or amended by a simple majority vote of LCLS member libraries. Proposed changes and/or amended bylaws are distributed to all LCLS members. Each member library has one vote; members with multiple campuses or branches have only one vote.
2. LAC Bylaws and any proposed changes are available to all LCLS members.
3. The LCLS membership may initiate a reorganization of LAC by a signed petition of the governing authority of 40 percent of LCLS member libraries. The signed petition must include the bylaws of the proposed reorganization of LAC. Each LCLS member library has one vote in any proposed bylaw change.
4. Any proposed dissolution of LAC shall be submitted to a written vote of the LCLS membership. Each LCLS member library has one vote. A two-thirds majority is needed for approval of the dissolution of LAC. The results of such petition and vote will be given to the LCLS Board of Directors for their action.

Approved: 29 September 1997

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