

**Lewis & Clark Library System
Board Meeting Minutes
April 15, 2008
LCLS Headquarters**

Summary of Selected Motions

Agenda Item	Motion	Result
VI.C.1.	Approve the FY2008-2009 Plan of Service	Motion carried.

I. Opening of Meeting

A. Call to Order

Mr. Paris, President, presided and called the meeting to order at 6:01 p.m.

B. Roll Call

Members present:

Mr. Ron Coleman	Louis Latzer Memorial Public Library Trustee
Ms. JoAnn Nabe	Public Library Trustee Member-at-Large
Mr. Matthew Paris	Academic Library Representative
Ms. Joyce Reid	School Library Representative
Ms. Diane Semanisin	Maryville Community Library District Trustee
Mr. Norman Schiller	Public Library Over 15,000 Representative
Ms. Elaine Steingrubey	Public Library Representative
Ms. Pat Wandling	Special Library Representative

Members absent:

Ms. Kathleen Feher	Public Library Trustee Member-at-Large
--------------------	--

Others present:

Ms. Tina Hubert	LCLS Executive Director
Ms. Bonnie Kilmurray	LCLS Executive Assistant
Ms. Juliette Douglas	LCLS Business Manager/Workforce Development Consultant
Ms. Charm Ruhnke	LCLS Consulting Manager

C. Introduction of Observers and Staff Members

Ms. Hubert introduced the staff members and observers.

II. Open Forum – None

III. Consent Agenda

A. A motion was made by Ms. Steingrubey, seconded by Mr. Schiller, to:

Approve the April 15, 2008, Consent Agenda:

- 1. Approve minutes of the March 18, 2008, regular Board meeting**
- 2. Approve financial statements and reports and the March 2008 Bill List in the amount of \$116,668.57**

A roll call vote was taken.

Mr. Ronald Coleman	Yes	Ms. Diane Semanisin	Yes
Ms. Kathleen Feher	Absent	Mr. Norman Schiller	Yes
Ms. JoAnn Nabe	Yes	Ms. Elaine Steingrubey	Yes
Mr. Matthew Paris	Yes	Ms. Pat Wandling	Yes
Ms. Joyce Reid	Yes		

Motion carried.

IV. Communications - None

V. Reports

A. Officers

1. President – Matthew Paris

Mr. Paris stated that we have a full slate of candidates. JoAnn Nabe will run for a second term and Linda McDonnell from Six Mile Regional Library District will run for a first term. They will both be running unopposed for the two open Public Library Trustee Member-at-Large seats. Joyce Reid will run for a second term as School Representative against Nancy Genteman from Highland High School.

2. Vice-President – Elaine Steingrubey

Ms. Steingrubey stated that she attended the Strategic Planning dinner and Illinois Library Day in Springfield on April 9-10, 2008. She stated that it was good to talk personally with the legislators and hopefully they will vote favorably on library legislation. Ms. Semanisin, Ms. Wandling, Mr. Coleman, and Ms. Reid as well as some staff also attended.

Ms. Hubert stated that on October 13, 2008, we will have Libraries Legislators and Legalities Day. The speakers will be Robert Doyle, Kip Kolkmeier, and Phil Lenzini.

B. Committees – No report

C. Executive Director

1. Ms. Hubert stated that the Plan of Service had been discussed during the first reading at the March meeting and asked if there was any further discussion.

A motion was made by Ms. Nabe, seconded by Ms. Wandling, to:

Approve the FY2008-2009 Plan of Service

A roll call vote was taken.

Mr. Ronald Coleman	Yes	Ms. Diane Semanisin	Yes
Ms. Kathleen Feher	Absent	Mr. Norman Schiller	Yes
Ms. JoAnn Nabe	Yes	Ms. Elaine Steingrubey	Yes
Mr. Matthew Paris	Yes	Ms. Pat Wandling	Yes
Ms. Joyce Reid	Yes		

Motion carried.

2. Ms. Hubert reviewed the FY2009 Budget. She will be requesting a longer amortization time period in hopes of lowering percentage costs for our IMRF pension. That being said, IMRF will be lower for January – June 2009. There was a discussion on delivery with the increased cost of gas. In 2009, we will not attend Legislation Day in Washington, DC and we will not go overnight to the Illinois Library Day. Ms. Hubert stated that we are trying to be as fiscally conservative as possible.
3. Library Legislation Day – see V. A. 2.

4. Ms. Hubert stated that she is working on the GateNet Manager and Technology Development Manager job descriptions.
5. Ms. Hubert stated that we are applying for three grants:
 1. Third year Mapping Grant – Charm Ruhnke will do a demonstration next month.
 2. Syncing Learning With Technology
 3. Researching Communities to Prepare For the Future

Ms. Hubert asked the members to complete an emergency contact form. In case something happens to members while they are on System business we will know who to contact.

Ms. Hubert stated that it was time for her evaluation. Evaluation forms should be returned to Mr. Paris before the May meeting. She also thanked the Board members for allowing her to be the Executive Director.

D. Illinois State Library Consultant, Ron Winner

Mr. Winner reviewed his report.

VII. Announcements –

Mr. Coleman stated that the city of Highland cut the library budget by \$31,000. There was a discussion with options they may have to get the funds reinstated.

VIII. Adjournment

The meeting adjourned at 7:13 p.m.

Approved by LCLS Board Action 5/20/2008

Joyce Reid, Secretary